

## **Information Sheet Grant Funds Available Deacons' Endowment Fund**

The Deacons' Endowment Fund (DEF) was established in 2001 to help groups and organizations within the First Presbyterian Church community that are developing new mission and outreach programs by providing seed money in the form of matching grants.

### **What is the Deacons' Endowment Fund?**

This endowment fund was initially funded by the generous bequest made by a former member of the Board of Deacons of First Presbyterian Church of Davenport and subsequently received additional funding from other generous members of our congregation. Periodically the DEF opens the application process for awarding grants. These funds are awarded for the purpose of helping to establish new mission, outreach, pastoral care, and spiritual development programs within our church community.

### **What type of grant is available?**

The DEF grants are designated to help defray the startup cost of new projects or programs according to guidelines established by the Board of Deacons. Generally these guidelines include:

Programs or projects need to be of an on-going nature rather than a one-time event.

Any money that is awarded is in the form of a matching grant. "Matching" funds need not be interpreted to be only at 50% and matching funds do not necessarily need to be in the form of cash.

The maximum grant that can be awarded is \$5,000.

### **Who can apply?**

Grants can provide funding to any organization or group within the FPC community that is trying to start a new program or project within First Presbyterian Church or the church community.

### **How does one go about applying for a grant?**

First each group, individual, or organization should establish a projected budget for the program, create a description of the program goals as well as an outline of how those goals will be achieved, and an organizational structure. These are critical elements of the process. A grant application form must then be completed and submitted for consideration by the Board of Deacons.

This fall a special grant application process will be open for the period September 15 through November 15.

If you have questions regarding Deacons' Endowment Fund grants or grant applications contact the church office at 563-326-1691 or [www.fpcdavenport.org](http://www.fpcdavenport.org).

**First Presbyterian Church  
1702 Iowa St.  
Davenport, Iowa 52803**

## **Deacon's Endowment Grant Fund**

### **Mission Statement**

The Mission of the Deacon's Endowment Grant Fund is to provide seed money (grant) to groups and organizations within the First Presbyterian Church Community that are developing *new* mission and outreach programs.

- **Please note this grant is to start *new* programs within the church community, not to fund one time emergency budget needs or to fund a program for the duration.**
- **Please note this Endowment Fund is to be used for a matching fund grant.**
- **Please note a maximum of \$5000 may be requested.**

### **Guidelines**

- Each organization or group should establish a projected budget for the *new* program
- Each organization or group should provide a description of the goals of the *new* program
- Each organization or group should include an explanation of how goals will be achieved for the *new* program

### **Application Instructions**

**This is a fillable Word document. After opening the document, click the "View" tab and enter "Edit Document". Then fill in the application.**

# Application

**Open September 15 – Deadline November 15**

**Contact Information:**

**First Presbyterian Church**

**1702 Iowa St.**

**Davenport, Iowa 52803**

**Phone: 563-326-1691**

**Attention: Deacon's Endowment Fund Committee Chair**

**Date:** [Click here to enter text.](#)

**Organization Name:** [Click here to enter text.](#)

**Program Name:** [Click here to enter text.](#)

**Mission Direction:**

**What is the need?** [Click here to enter text.](#)

**How will the need be fulfilled?** [Click here to enter text.](#)

**Planning & Management:**

**What are the measurable objectives?** [Click here to enter text.](#)

**What will the program's structure look like?** [Click here to enter text.](#)

**What is the timeline?** [Click here to enter text.](#)

**Principal Program Activities:**

**What will the finished product look like?** [Click here to enter text.](#)

**Budget:**

**What are the financial needs?** [Click here to enter text.](#)

**What are the major financial challenges?** [Click here to enter text.](#)

**How will these financial challenges be met?** [Click here to enter text.](#)

**Salaries:**

**What are the position responsibilities?** [Click here to enter text.](#)

**What are the hours per week?** [Click here to enter text.](#)

**Materials & Supplies:**

**List major items needed to support the program.**

1. [Click here to enter text.](#)
2. [Click here to enter text.](#)
3. [Click here to enter text.](#)
4. [Click here to enter text.](#)
5. [Click here to enter text.](#)
6. [Click here to enter text.](#)
7. [Click here to enter text.](#)
8. [Click here to enter text.](#)
9. [Click here to enter text.](#)
10. [Click here to enter text.](#)

**Grant Funds:**

**How much money is being requested from First Presbyterian Church Deacon's Endowment Grant Fund?** [Click here to enter text.](#)

**What is the amount and source of the matching funds?** [Click here to enter text.](#)

**Contact Information:**

**Name(s)**

**Phone number(s)**

**Email address(es)**

Click here to enter text.

Click here to enter text. Click here to enter text.

Click here to enter text.

Click here to enter text. Click here to enter text.

**Signature – Project Director**

**Signature – Financial Officer**

---

---

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_