

Session Meeting
 First Presbyterian Church
 Davenport, Iowa
 August 16, 2021

The regular meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Monday, August 16, 2021. We continue to meet remotely due to the COVID-19 pandemic.

Moderator Rev. Dr. Kathy Stoner-Lasala called the meeting to order at 7:02 PM. A quorum was present. Mark Jones, Clerk of Session, led opening devotions and prayer.

	Class of 2021		Class of 2022		Class of 2023
P	Paula Burnett <i>Hospitality & Welcoming</i>	P	Heather Calvert <i>Adult Christian Education</i>	P	David Bowles Edwards <i>Congregational Marketing & Growth</i>
P	Dan Ellard <i>Finance</i>	P	Matt Kabel <i>Buildings & Grounds</i>	P	Jim DeReus <i>Adult Christian Education</i>
P	Jeffrey Gomez <i>Congregational Development & Fellowship</i>	P	Jeanne Sherwood <i>Hospitality & Welcoming</i>	P	Patrick Downing <i>Stewardship</i>
P	Pete Madden <i>Buildings & Grounds</i>	P	Tom Spitzfaden <i>Finance</i>	E	Jeff Ehrmann <i>Personnel, CMGC</i>
P	Diane Roebuck <i>Christian Ed. & Fellowship for Youth</i>	P	Vicki Stegall <i>Christian Ed. & Fellowship for Youth</i>	P	Michael Ferris <i>Worship & Music</i>
P	Karla Ruitter <i>Congregational Development Fellowship</i>			P	RuthAnn Tobey-Brown <i>Personnel</i>
P	Don Wood <i>Worship & Music</i>			P	James Woods <i>Hospitality & Welcoming</i>
P	Mark Jones <i>Clerk of Session, non-voting</i>	<i>P- present E-Excused A-Absent</i>			

Staff members:

P	Rev. Kathy Stoner-Lasala <i>Moderator</i>	P	Matthew Bishop <i>Director of Music</i>	P	Darren Long <i>Facilities & Custodial Supervisor</i>
P	Rev. Pat Halverson <i>Parish Associate</i>	P	Kristine Olson <i>Finance Manager</i>		

Guests:

- Deacon Ted Brown
- John Gere and Nancy Chapman, Stained Glass Window Restoration Project
- Liz Terrill, Chair, Foundation of First Presbyterian Church Board of Trustees

On motion and second, all guests were admitted to the meeting with voice and no vote.

On motion and second, the agenda was approved as presented with the following additions: a motion by the Building & Grounds Committee and the first reading of a revised Child Protection Policy coming from Christian Education & Fellowship for Youth Committee (CEFY).

DEACONS' REPORT: Ted Brown

Ted Brown reported the following items from the Deacons:

- Outreach reported that the neighborhood picnic was on for the 29th of August. Doug Wells would be cooking and Cathy Pratscher-Woods would do a Minute for Mission on the 16th of August. Volunteers are needed to serve food and other duties as assigned. Cards are being sent to invite the neighbors.
- Pastoral care served at the Phil Swisher memorial service. They are planning to do the bunt cakes again for the Homecoming dinner instead of the dinner itself this year and will need volunteers to help distribute the cakes when they are ready.
- Mission Connection had no report.
- Scouts of America want to charter a new troop 1107 at First Pres. This is the girls' side of the Scouts. Their troop leader is Vivian Houtekier. They will start to meet on August 23rd. The Deacons approved the new scout troupe.
- Churches United Meals are restarting September 1st. They have asked us to resume our first Monday of the month dinner role starting October first. For the first few months they want to do brown bag dinners. Bob Lehnerr is in charge of this and will get better guidance for this task. We will also need guidance from our Pandemic committee.

On motion and second, the Deacon's Report was accepted as presented.

Update on stained glass window restoration/conservation – Nancy Chapman and John Gere

- The Session received correspondence on July 15, 2021 about the window restoration/conservation project. That letter can be found as Appendix 1 to these minutes.
- The following was presented by Nancy and John at the Session meeting

This is an update to the letter of July 15, 2021 re: status of the project to restore and conserve stained glass windows in our church. To recap from last month:

For a project total of about \$75,000 we requested a grant from the State Historical Society of Iowa for about \$50,000.

The State Historical Society of Iowa approved a grant of about \$30,000.

In addition, we had already secured a \$20,000 distribution from a family trust and there is a deposit of about \$5,000 from the church.

Reducing the scope of the project for his phase will significantly increase the ultimate total cost of the project. We learned we could increase the church's cash contribution by \$20,000 to make up the difference and not change the scope of the project.

In July there were discussions with the Finance Committee, the Stewardship Committee and the Foundation Board of Trustees on options. There is also a project underway by the Building and Grounds Committee and knowledgeable congregational members about other needs for capital repairs in the church and CE buildings. That work is being developed and quantified for Session review and consideration but won't be ready for some time.

Several factors considered:

- *The cash is not needed until next summer as the work won't start until June 2022.*
- *There is concern about not interfering with the Stewardship campaign.*
- *There are many reasons not to change the scope of the project.*

- *We had to officially accept or decline the grant by July 31.*

With all of this in mind, the Foundation Board of Trustees has unanimously approved a motion for the Foundation Members. Liz Terrill will share that motion with you next.

Based upon that motion, we have accepted the grant and look forward to future discussions on how and when to engage the congregation in supporting this project.

At 7:15 pm on motion and second, the Session approved suspending the Session meeting to enter into a Foundation of First Presbyterian Church meeting.

At 7:19 pm on motion and second, the Session approved resuming the Session meeting having completed the meeting of the Foundation of First Presbyterian Church. In that meeting, the Foundation membership approved the following motion: Foundation Funds up to \$20,000 will be earmarked as back-up funding for FPC Stained Glass Window project beginning in 2022 should FPC fail to come up with funds through other means.

STAFF REPORTS

Matt Bishop, Director of Music

- *Guys and Dolls* was presented the last week in July. Matt thanked the staff, cast, and crew for the work they did over the extended period of preparation after Covid postponed the show for a year. He also extended his appreciation to those who attended.
- Bix Sunday (August 8) was attended well with nice feedback about the jazz band and the church choir.
- Fall planning for worship will include in-person ensemble participation.
- Musikgarten will continue virtually, the expressed desire of the parents involved.
- All other choirs will have full rehearsal schedules in person, masked with air purifiers running.
- The choir will have a shortened fall retreat on September 4th at St. Ambrose University. Choir members will be masked and virtual participation will be offered. A closing service will be held at Christ the King Chapel.
- Matt will be on vacation from August 23-September 3. He will be fully away from social media. Any Facebook announcements that need to be scheduled for this time frame should be provided to him by the end of the week.
- Comment: Elder Patrick Downing complimented Matt and the staff for their efforts guiding the show.

Darren Long, Facilities & Custodial Supervisor

- Fire extinguisher inspections have been successfully completed.
- Kitchen exhaust inspection successfully completed
- Parking lot lights arrivals have been delayed. Darren will follow up with the installers.
- Pam Paulsen, John Gere, and Matt Kabel have been working with Darren on a list of projects that need attention at the church.
- A recent windstorm severely damaged 2 trees on the church property. One brought down powerlines that disrupted service to the area. Both trees will need to be removed. Early estimates are around \$3600.
- Darren and Matt Kabel will begin anticipated boiler repair this month.

Kristine Olson, Finance Manager

- July has a loss of nearly (\$8,000), which is a little better than expected.
- There was a significant increase in custodial spending in July due to the PAS Musical and community assistance needs.
- YTD, the General Fund has a surplus of \$48.5k. This surplus is driven by compensation savings and overall reduced spending.
- Q2 2021 Payroll tax returns have been filed.
- Finance Committee completed the transfer of \$250k from the General Fund Checking account at Wells Fargo to a new account at Northwest Bank & Trust.
- I am working with Personnel to confirm employee benefit plans for 2022.
- Accounting Assistant position remains open.

Rev. Pat Halverson, Parish Associate – continues to assist in preaching and pastoral care and being a pastoral colleague to Rev. Stoner-Lasala.

Rev. Kathy Stoner-Lasala

- Indicated that a E-vote Policy is being developed. Some recent information about Iowa rules on E-votes delayed the presentation of the policy from today until the September meeting.
- Communications among Synod, PEIA, and FPC on the reconciliation facilitator are not as good as they need to be. It is not clear that Synod and Presbytery have signed off on the “principles” that FPC Session passed on the facilitator contract. A Synod steering committee is meeting today and may forward additional information.
- Georgia Roberts has resigned effective August 28, 2021. A farewell with staff is planned for noontime, August 25th. Anyone interested in saying goodbye to Georgia is invited. **On motion and second**, the Session approved the creation of a purse for Georgia’s retirement.
- Rev. Stoner-Lasala shared e-mails received during the meeting from Synod. They are asking for progress reports from Session and PEIA and information on a contract the facilitator. The moderator indicated she would respond to those requests. Update reports will be forwarded.

On motion and second, all Staff Reports were approved as presented.

CONSENT AGENDA

- **On motion and second**, the Session approved the following item in the Consent Agenda
 - Minutes of the June 21, 2021 Session meeting.
 - Clerk’s Report for the months of June 2021 and July 2021 (*A full copy of the June and July 2021 Clerk’s report presented to the Session at the August 2021 Session Meeting can be found in the Appendix of the official 2021 Session minutes.*)

I. REQUESTS FOR ACTION:

Requests Resulting in an Addition to the Active Roll

Andy K. McNeil

Reinstate to Active Roll, was removed from Active in error on March 2021 Clerk’s Report

II. CHANGES TO THE REGISTERS:

Weddings

Madison Marie Ruge and
Austin James Lower

Date

June 18, 2021

Officiated by

The Rev. Dr. Kathy Stoner-Lasala

Deaths

Craig Van Hook

Date

June 7, 2021

Officiated by

Halligan-McCabe-DeVries Funeral Home

III. COMMUNION RECORD:

In Church Communion

On Sunday, June 6, communion was served at the 8:30 AM service by Rev. Dr. Kathy Stoner-Lasala

On Sunday, June 13, communion was served at the 8:30 AM service by Rev. Pat Halverson

On Sunday, June 20, communion was served at the 8:30 AM service by Rev. Dr. Kathy Stoner-Lasala

On Sunday, June 27, no communion was served – Blessing of the Animals Service

Other Business of the Clerk – Mark Jones, Clerk

- E-vote on baptism
 - The motion is to approve the baptism of Oakley John Hornick, born December 30, 2020, infant son of Amanda Reiff Hornick and Sam Hornick, at the 8:30 a.m. service at First Presbyterian Church, Davenport on Sunday, July 25, 2021.
 - Details: Pastor Kathy Stoner-Lasala will officiate. Amanda is a member of FPC
 - Voting period: Tuesday, July 20-Thursdays, July 22, 2021.
 - Motion was approved, 18-yes votes; 1 not voting.
- Letter to former members of the former Church Government and Personnel Committee (CGP)
 - At the June 2021 Session meeting, the Session directed the Clerk to correspond with these church members to update them on the status of reconciliation process and express the Sessions desire that they participate in the life and ministry of FPC as they feel called.
 - The Clerk sent this letter to these church members on June 24, 2021. Session members were provided a copy of the letter in June.
- The next PEIA meeting is in September and election of commissioners is recommended. **On motion and second**, the Session approved RuthAnn Tobey Brown and Vicki Stegall as commissioners to the 198th Stated Meeting of the Presbytery to be held on September 18, 2021, 10 am – 1 pm, on Zoom.
- **FYI:** Looking ahead, the PEIA 199th Stated Meeting will be Thursday, November 18, 1-5PM, Cedar Rapids, Westminster Presbyterian Church: Speaker is Rev. T. Denise Anderson, Coordinator, Racial and Intercultural Justice (PC-USA) and Co-Moderator of the 222nd GA (2016-2018). Those attending are encouraged to read the book *Caste* by Isabel Wilkerson.

On motion and second, the report of Other Business of the Clerk was approved as presented.

COMMITTEE REPORTS

Adult Christian Education (ACE), Elder Heather Calvert

Elder Heather Calvert gave the following report from ACE: From January to May ACE met virtually with average attendance of 5-6 individuals each week. We welcomed a variety of speakers from

PCUSA, Quad Cities Interfaith, welcomed Pastor Kathy, and engaged in a series called “Testimony: A Vocabulary of Faith,” which focused on remembering, reclaiming and rearticulating our beliefs about who God is. Over the summer, we held a listening training with QC Interfaith with 13 attendees.

As we look forward to fall, we are planning to offer hybrid Sunday morning sessions both in person and online - potentially some joint with CEFY. In October, we will welcome International Peacemaker, Efi Latsoudi, for a midweek event. Recent information indicates this may need to be a virtual visit because of travel restrictions. Bible Basics 201 will be transitioning back to Wednesday evenings and continues to be led by members of the group.

As chair, I would like to officially invite and encourage all Session members to join us for Sunday morning or Wednesday evening meetings this fall.

Building & Grounds – Elder Matt Kabel

Elder Matt Kabel, on behalf of the Building & Grounds Committee, **moved the approval of Phase 1 of a Request for Capital Expenditure (RFCE) from the Capital Maintenance Endowment** for a total of \$4840.00 for roof replacement on the Iowa Street overhang outside the Donaldson Room. The motion also includes a request to table Phase 2 of the RFCE for the interior plastering and painting, pending bids and completion of the exterior work.

- Background: The bid is from White Roofing. They will not be able to do the repair until the spring of 2022 but will stabilize the roof to protect from leaks during the winter. The bid includes a 10% contingency. Once the roof repair is complete, repair of the interior walls can be done. This request has been approved by the Finance Committee.
- *A copy of the Request for Capital Expenditure form will be placed in the Appendix to the bound 2021 church records.*

Following discussion, **the motion was approved.**

Christian Education & Fellowship for Youth (CEFY) – Elders Vicki Stegall and Diane Roebuck

- Sarah Greim has been working with youth on a variety of activities since January including some mission activities. Doing Vacation Bible Camp this summer.
- Numbers have been small (4-10)
- Also concerned about smaller numbers with Musikgarten with no obvious solution
- Vacation Bible Camp is going on now.
- Pastor Kathy has been doing 1:1 interviews with CEFY members hoping to get a better idea of how to move forward with a CE job description.
- Crop Walk is October 3
- Elder Diane Roebuck, **moved** the approval on the Sunday school curriculum, *Season of Creation*, to be used September 19-October 10. CEFY and ACE have been working jointly on this intergenerational Sunday school program. It coordinates with Sermon themes for these 4 weeks. The motion received a second. Following discussion, **the motion was approved.**
- The Child Protection Policy has been revised. It was distributed to Session tonight. **On motion and second, the Child Protection Policy was accepted for a first reading.**
 - The policy reconciles the original policy, personnel screening policies, previous edits to the policy that were drafted but not approved, and our insurance company recommendations for a Child Protection Policy.
 - Volunteers do not need to apply yearly, but background checks are to be repeated yearly.

- Background checks and record keeping were previously done by CEFY. This was sometimes uncomfortable for church members. This will now be done by a paid staff member.
- The Moderator reminded the Session that all leadership positions are mandatory reporters.

Congregational Development and Fellowship (CDF) – Elder Jeffrey Gomez

The CDF Committee provided the following written report

- Congregational Development and Fellowship Committee Mission:
 - “To provide planning, coordination and guidance for fellowship and support groups within the church, to establish and discontinue fellowship groups and support groups as appropriate, to plan and execute church-wide fellowship events, to promote the groups and events to the congregation.
- CDF activities from January 2020-July 2021:
 - Hosted what we had hoped would be the First Annual Mardi-Gras Sunday on January 26, 2020. Jeff and Anne Barnhardt played jazz music and sang during the service, after which New Orleans themed refreshments were served. The event was well-received and even though we were not able to host the Second Annual in 2021, we are planning on doing so in January 2022. Jeff Barnhart has already reached out to Matt Bishop to do a repeat of our successful event of 2020, which is fantastic. They are available on January 30 which is a month earlier than the start of Lent next year. Because they are available in January and excited to join us in the festivities again, we will accommodate their schedule.
 - Our last fellowship event in 2020 was the Manna & More Boy Scout Sunday breakfast and a good time was had by all.
 - During the dark months of the pandemic, CDF continued to meet monthly via a Zoom at our normal meeting time on Mondays before Session, even though we did not have much to discuss or plan.
 - Planned and hosted an outdoor (in cold drizzly weather) 2020 Thanksgiving Eve Fellowship Service at which the congregation was asked to share what they were thankful for even as the pandemic continued to challenge our lives. We handed out frozen pies to the service attendees as they left the parking lot.
 - Arranged for the Blessing of the Animals worship service on July 7.
 - Hosted the Bix Race Concession table during the Bix Race on July 24.
 - Planning a FPC Fellowship Twilight River Cruise from 10:30am-12:30pm on September 18. This is a round-trip sightseeing cruise leaving from LeClaire. Information has been published in the Bulletin and newsletter. Hope to see you there!
 - Plans to resume Manna & More breakfasts are on hold.

Finance Committee Report, Elder Tom Spitzfaden

- Concerns expressed over the last several months have included catching up and making sure our internal control procedures are followed. Also, concerns over the long time it has been to hear from the audit firm regarding the Agreed Upon Procedures Report.
 - Reporting now that the finance office is not completely, but mostly caught up.
 - Feeling better that internal control procedures are being followed.
 - Just today, the church received the final report from the audit firm. The results are those expected and exactly what the Finance Committee has been working on to make better. Details will be provided next month once the report can be reviewed more carefully.

- A temp was hired that helped the office get caught up. That temp position is over. A parttime permanent accounting assistant hire is being recruited. Someone thought ready to accept the position declined the offer. Once hired these 10 hours a week is desired to keep everything up to date.
- Finances for the year are looking fine with the repeated caveat that our 2021 budget is down about \$100K from a year ago. That will need to be addressed for 2022.

	July 2021		July 2020	
	Actual	Budget	Actual	Budget
General Fund Income	40,770	44,230	50,907	57,210
Custodial Accounts Income	10,992	-	5,720	-
Compensation Expenses	33,507	43,191	48,693	48,037
Non Compensation General Fund Expenses	15,221	13,018	9,071	17,855
Custodial Accounts Expenses	10,993	-	5,720	-
Surplus (Deficit)	(7,959)	(11,979)	(6,857)	(8,682)
	2021 Year-To-Date		2020 Year-To-Date	
	Actual	Budget	Actual	Budget
General Fund Income	439,721	407,699	519,256	549,948
Custodial Accounts Income	21,890	-	99,532	-
Compensation Expenses	273,484	292,343	343,191	348,614
Non Compensation General Fund Expenses	117,721	121,014	95,802	136,905
Custodial Accounts Expenses	21,894	-	99,532	-
Surplus (Deficit)	48,512	(5,658)	80,263	64,429
All numbers are rounded.				

Personnel Committee – Elder RuthAnn Tobey Brown

- The Personnel Committee distributed a **Positive Discipline Policy** with this month’s meeting packet. The goal is to improve performance with staff members in a positive way.
- This policy is one recommended by the Synod ARC (3c.)
- One question raised was the time allowed an employee to consider continued employment. The answer should be 24 hours. The committee will review the document to make sure this is in there.
- This policy will be voted on next month.

Stewardship – Elder Patrick Downing

- Thanks to Samantha Crow for assistance on this report. Our committee met on Sunday, July 18th to discuss the theme and logistics for the Fall Stewardship Season at First Presbyterian Church.
- After prayerful consideration and review of several options for potential “themes” for Stewardship, we have chosen “Give, and it will be given to you.” This comes from Luke 6:38.

- We believe this verse will be an inspirational call to action for our congregation, particularly as we try to climb out of the COVID-19 pandemic.
- In consideration of life events of the Downing family (our third son is due, Thursday, Sept. 16th), we're looking at Sunday, October 3rd to be the first announcement of Stewardship Season. Patrick will plan to give the Minute for Mission to address the congregation.
- By starting on October 3rd, this will give us an opportunity for members of the congregation, who are willing, to share their reflections of their own stewardship and the joy of giving back to the church.
- If we have four members of the congregation willing to share, they would speak during worship services on Oct. 10th, 17th, 24th, and 31st.
- We're planning on Sunday, November 7th to be Stewardship Sunday - the day for placing the pledge cards at the front of the altar during Worship service.
- Patrick will be in communication with Kristine Olson for financials and Bobette Maginas for church publications.

On motion and second, the Session approved the Stewardship Campaign for fall 2021 as outlined above.

Worship and Music – Music Director Matt Bishop

- The proposed 2021-22 Performing Art Series (PAS) program and budget was distributed in the Session packet.
- Matt provided responses to some questions previously submitted.
 - Q: A May 21 choir concert seems to be presented at a busy time of year. Any concerns? A: It is a busy time of year, but so far, no conflicts have been expressed by choir members. It was scheduled around known school and community events. Having this concert in May can also help keep the choir engaged in the spring.
 - Q: What thoughts go into the creation of the program? A: Two of the events are carry-overs from 2020. The Irish band was selected with an effort to diversify the music presented and artists invited. The Irish band has a tie-in with the 2022 choir to Ireland.
 - Q: Why no musical? A: They are expensive and take great effort by many. It was decided several years ago to present a musical every other year. Last year was an exception. It would have been back-to-back years with a musical. The pandemic, as it turns out, put the schedule back to the every-other-year routine.
- Matt indicated they are increasing the number of free events. This is in hopes of attracting a larger audience. Patron support has been very good; this is trial to see if the budget will carry additional free concerts. A good will offering will be accepted.
- Elder Tom Spitzfaden moved the approval of the 2021-2022 PAS program and budget. A second was received. **The motion carried.**
- A copy of the PAS proposal can be found as Appendix 2 to these minutes.

On motion by Elder Karla Ruitter and second, all committee reports were approved as presented.

Other Reports

Report from Session committees on their review of Committee Descriptions in the Operations Manual.

- At the June 2021 Session meeting, each committee was asked to complete the review of their Operations Manual committee description.
- Here is the status of those reviews as reported at this meeting:
 - Adult Christian Education – in process; changes pending
 - Building & Grounds – in process
 - CEFY – reviewed; OK as is.
 - CDF – reviewed and modified document submitted
 - CMGC – in process
 - Finance – in process
 - Hospitality and Welcoming – reviewed; OK as is
 - Personnel – ready; will be submitted ASAP
 - Stewardship – reviewed; OK as is.
 - Worship and Music – reviewed; OK as is.
- Encouraged to submit these reviews as soon as possible.

Report from Commissioners to PEIA 197th Stated Meeting, July 17, 2021

- Elder Burnett commented on a speaker presentation at the meeting who recommended the book *Decolonizing Wealth* by Edgar Villanueva. Paula recommended the book to us. Sections spoke to leadership appropriate for us.
- Some of the motions at the meeting related to church property being sold.
- **On motion** by Elder Calvert and a second, the commissioners report was accepted.

Report from the Nominating Committee

- The Nominating Committee is going to recommend that the Clerk of Session become the liaison between Session and the Heritage Committee. Further discussions with the Clerk will happen before a motion is brought to Session.
- The Nominating Committee has been asked to help complete the membership of the Deacons Endowment Fund Review Board so they can do their work this fall.
 - A chair is needed. The chair can be appointed by the Deacons.
 - A Trustee is also to be appointed.
 - A congregational member to the DEF Review Board is needed.
 - Church member, Susie Kardel has agreed to serve a 3-year term (retroactive to January 2021)
 - It has been determined that a congregational vote on this position is required.
 - **On motion** from Elder Diane Roebuck and a second, the Session approved a congregational meeting for September 19, 2021 at 9:15 AM to act on nomination(s) of officers and congregational members to the Deacons Endowment Fund Review Board.
 - A session member is needed to serve on this board. The Moderator can make this appointment and will seek a volunteer from Session.

OLD BUSINESS

Response to Synod ARC Report/Recommendations

- Having received new communications today from the Synod Steering committee, the Moderator will respond with an outline of communications that have been shared previously with Synod.
 - Any new information requested will be provided.
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NEW BUSINESS

- Based on comments earlier in the meeting, Moderator Stoner-Lasala entertained discussion on whether Session wanted to engage outside counsel to review the Child Protection Policy before Session approves the final version.
 - Discussion
 - A specialized lawyer might be needed to do such a review.
 - Do we receive good communication with our insurance carrier? Yes, they have template information and training. They have not reviewed this specific policy.
 - Following discussion, no motion was placed on the floor.
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ADJOURNMENT

On motion and second, the meeting was adjourned at 9:26 PM. Moderator Stoner-Lasala closed the meeting with prayer.

The next regularly scheduled meeting of the Session of First Presbyterian Church, Davenport, Iowa will be held on September 20, 2021 at 7:00 PM.

The Rev. Dr. Kathy Stoner-Lasala
Moderator

Mark Jones
Clerk of Session

Appendix 1, FPC Session Minutes, August 2021

Letter to Session from Nancy Chapman and John Gere about window restoration.

July 15, 2021

To Members of Session:

You may recall that in April Session approved the submission of a grant to the State Historical Society of Iowa requesting about \$50,000 for a project to restore and conserve some of the church's beautiful stained glass windows.

Recap of the project totaling \$74,900:

- Grant request was \$49,932
- Cash match of \$20,000 from a family trust and \$4,968 from a down payment from church funds.

We are pleased to report we received a partial grant of \$29,959 from the State Historical Society of Iowa.

That means we have secured about \$55,000 toward a project of about \$75,000. Good news.

We spoke with the grants manager and learned we can increase the cash match commitment by \$20,000 and make no changes to the scope of the project. There are lots of reasons to not change the scope of the project.

That means that for every \$1 yet to be secured, we have already secured \$2.50.

At this point we are exploring a proposal for a capital campaign to raise the funds for this very important project and believe there will be a positive response from the congregation. In addition, there is a final phase to finish all known stained glass window restoration and conservation needs. That phase is also expected to be about \$75,000 and should be started in the next few years before the windows deteriorate further. The plan may be to raise \$50,000 total for the two phases. We don't need the cash now; multi-year pledges would work.

For those who may recall the Bridge Builders campaign 25 years ago, over \$270,000 was raised and the most significant and visible windows were restored and the exteriors protected from vandalism and the elements with a covering. There were some windows where the glass was restored but a protective covering was not installed. These last two phases should complete the needed work on the exterior and interior of our stained glass windows for the foreseeable future.

With the help of Pastor Kathy and others in our church, we are searching for the best approach to secure \$50,000 to complete all phases of this restoration and conservation project. We are particularly cognizant of timing of any capital campaign and our annual stewardship campaign.

We are asking your support to find another \$20,000 in order to accept the \$29,959 grant, likely with a capital campaign. We expect to have the details worked out by the August 16 Session meeting for your approval. Hope to see you then.

If you have questions or comments, please contact:

Nancy Chapman nancyleechapman@gmail.com

John Gere john.gere1115@gmail.com

Thank you, Nancy and John

The Performing Arts Series

2021-2022

Mission Statement

The Performing Arts Series of First Presbyterian Church was created in the fall of 1992 to reclaim to the church the role of curator of the arts. As the Christian guardians of God's gift of music, the series educates, enlightens and enriches church members as well as the secular community. This evangelistic outreach provides, through the church's choirs and members, as well as guest artists, performances with the highest degree of artistic excellence. The series affords the resources and opportunities for the membership of First Presbyterian Church, Davenport, to share their God-given talents in dimensions not otherwise possible.

Tickets for benefactor patrons available on or before September 13; tickets available for individual purchase (on Eventbrite) on September 27. At the end of the 2020-2021, the Performing Arts Series had a balance of \$17,879.82 The anticipated budget for the 2021-2022 series is as follows:

Anticipated Expenses

Friday, October 15, 2021 - 7:30pm

Alex Gilson, Organ Recital (\$15 adult/\$10 student)

Saturday, November 20, 2021 - 7:30pm

Ring of Kerry (\$15 adult/\$10 student) \$3,500

Sunday, December 5, 2021 - 9:30am

FPC Chamber Chorale: A Service of Advent Lessons and Carols (not ticketed)

Saturday-Sunday, December 18-19, 2021 - 4:00pm | 7:30pm

FPC Christmas Concert 2021: "Risen with Healing in His Wings"
(Complimentary tickets required) \$12,000

Saturday, March 19, 2022 - 7:30pm

La Grande Bande (\$15 adult/\$10 student) \$2,900 **Friday, April 15, 2022 - 7:30pm**
Good Friday Tenebrae Service (not ticketed) \$2,100

Sunday, May 1, 2022 - 9:30am

FPC Chamber Chorale: A Service of Eastertide Lessons and Carols (not ticketed)

Saturday, May 21, 2022 - 7:30pm

FPC Choirs and Orchestra: "When in Our Music God Is Glorified" \$9,000

(Complimentary tickets required)

Additional Expenses:

Guest Artist Services	\$100
Security	\$600
Misc. (Advertising, Programs, etc.)	\$3,000
Total	\$33,200

Anticipated Income

Full Concert Sponsor (1)	\$3,000
Partial Concert Sponsor (2)	\$3,500
Benefactor (5)	\$5,000
Contributor (7)	\$3,500
Supporter (17)	\$4,550
Patrons (38)	\$3,800
Series (8)	\$400
Individual Ticket Sales (estimate)	\$900
	(400, 250, 250)
Christmas Concert Donations (estimate)	\$400
May 21st Concert Donations (estimate)	\$200
Bernice Wiebener Restricted Fund Contribution for Good Friday	\$3,000
Gertrude Morgan Restricted Fund Contribution for Christmas	\$2,000
Total	\$30,250