

Session Meeting
First Presbyterian Church
Davenport, Iowa
January 24, 2022

The stated meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Monday, January 24, 2022. We continue to meet remotely due to the COVID-19 pandemic.

Moderator Rev. Dr. Kathy Stoner-Lasala called the meeting to order at 7:05 PM. A quorum was present. Elder Jeff Ehrmann opened the meeting with a devotional reading from Michelle Lowndes and a prayer from Father Richard Rohr both about our oneness with God and each other.

	Class of 2022		Class of 2023		Class of 2023
P	Heather Calvert <i>Adult Christian Education</i>	P	David Bowles Edwards <i>Congregational Marketing & Growth</i>	P	Paula Burnett <i>Hospitality & Welcoming</i>
P	Matt Kabel <i>Buildings & Grounds</i>	P	Jim DeReus <i>Adult Christian Education</i>	A	Peter Bawden <i>Personnel</i>
P	Jeanne Sherwood <i>Hospitality & Welcoming</i>	E	Patrick Downing <i>Stewardship</i>	P	Kirk Christie <i>Adult Christian Education</i>
P	Tom Spitzfaden <i>Finance</i>	P	Jeff Ehrmann <i>Finance, CMGC</i>	P	Nancy Foster <i>Finance</i>
P	Vicki Stegall <i>Christian Ed. & Fellowship for Youth</i>	P	Michael Ferris <i>Worship & Music</i>	P	Dawn Hickenbottom <i>Cong Fellowship & Development</i>
		P	RuthAnn Tobey-Brown <i>Personnel</i>	P	Bev Koos <i>Worship and Music</i>
		P	James Woods <i>Hospitality & Welcoming</i>	P	Diane Roebuck <i>Christian Ed & Fellowship for Youth</i>
				P	Karla Ruiter <i>Building & Grounds</i>
				P	Jay Williams <i>Cong Fellowship & Development</i>
P	Mark Jones <i>Clerk of Session, non-voting</i>	P- present E-Excused A-Absent			

Staff members:

P	Rev. Kathy Stoner-Lasala <i>Moderator</i>	P	Matthew Bishop <i>Director of Music</i>	P	Darren Long <i>Facilities & Custodial Supervisor</i>
P	Rev. Pat Halverson <i>Parish Associate</i>	P	Kristine Olson <i>Finance Manager</i>		

Guest:

- Deacon Ted Brown
- Liz Terrill, Foundation of First Presbyterian Church

On motion and second, the agenda was approved as presented with the addition of a motion on the 2022 Session quorum, a motion on an offer to host a PEIA meeting in June, and a motion from Worship & Music about a proposed fundraiser.

On motion and second, Ted Brown and Liz Terrill were admitted to the meeting with voice but no vote.

DEACONS' REPORT: Ted Brown

Ted Brown reported the following items from the Deacons:

- New Deacons were welcomed. Sherry Williams will serve on Pastoral Care, Glen Roebuck will serve on Missions, and Tom Vaccaro will serve on Outreach.
- **Outreach report:** The Blessing Box drive took place on January 17 with several Deacons helping with the drive. KWQC was a sponsor and drop-off location.
- Concerns with The Center have not been resolved. We continue to hold back sending money to The Center until they are able to provide us information on what money has been spent and how it is being spent.
- Ted asked the Deacons to consider having someone become a co-chair.
- Bob Lehnerr has been serving meals at the Churches United meal site for First Presbyterian which serves the meal on the first Monday of the month. Numbers are rising and this month 30 people were served. Numbers had dropped when the location was changed but are now rebounding.

On motion and second, the Deacon's Report was accepted as presented.

At 7:14 PM, **on motion and second,** the Session approved suspending the meeting for the purpose of entering into a meeting of the Foundation of First Presbyterian Church to elect members to the Board of Trustees Class of 2024.

At 7:17 PM, **on motion and second,** the Session approved reopening the meeting having completed the agenda for the meeting of the Foundation of First Presbyterian Church.

CONSENT AGENDA

On motion and second, the Session approved the following items in the Consent Agenda

- Minutes of the December 20, 2021 Session meeting as presented.
- Minutes of the Called Meeting of Session, January 16, 2022 as presented.
- Receive the minutes of the Called Congregational Meeting, January 16, 2022.
- Election of Mark Jones as Clerk of Session for 2022.
- Approve the request for baptism: Bennett Lane Downing, born August 29, 2021, Davenport, IA, son of Patrick and Kristena Downing. Baptism date to be Sunday, March 20, 2022 with Rev. Dr. Kathy Stoner-Lasala officiating.
- Affirm the following E-vote:
 - Motion: It is moved that the Congregational Meeting scheduled for Sunday, January 9, 2022 be rescheduled for Sunday, January 16, 2022, following the 9:30 AM worship service and the Leadership Training scheduled for January 9, 2022 be rescheduled for Sunday, January 16, 2022.
 - Background: The Nominating Committee is working to fill the final 2 Elder and 2 Deacon positions for 2022 but is unsure about having firm commitments for January 9, 2022.
 - Voting period: Tuesday, Jan 4-Thursday, Jan 6, 2022
 - Results: 16-0, 3 not voting

- Motion from the Finance Committee to approve the following Corporate Officers for 2022
 - Jeff Ehrmann – President
 - Tom Spitzfaden – Vice President
 - Pam Paulsen – Treasurer
 - Mark Jones – Secretary
- Motion from the Finance Committee: The Finance Committee requests the Session to formally allocate \$3,000 for 2022 from the James and Elizabeth Renwick Emergency Petty Cash Fund to be made available for monetary requests for the elderly-in-need in our church and community per the policy set forth in Operations Manual.
- Report of the Clerk of Session for December 2021.

REPORT OF THE CLERK OF SESSION For the Month of December 2021

I. REQUESTS FOR ACTION:

Request for baptism:

Bennett Lane Downing, born August 29, 2021, Davenport, IA, son of Patrick and Kristena Downing. Baptism date to be Sunday, March 20, 2022 with Rev. Dr. Kathy Stoner-Lasala officiating.

II. Increases in membership

The following individuals joined the fellowship of FPC on December 12, 2021

Vincent Parrow	Reaffirmation of Faith
Yvonne Robinson	Reaffirmation of Faith
Julia Meyer	Reaffirmation of Faith
Diane Miller Bur	Reaffirmation of Faith
Mitchel Doremus	Reaffirmation of Faith

III. CHANGES TO THE REGISTERS:

Death

Lois G. Osterman
Andrae A. Zoeckler
Charlene E. (Boquet) Criswell

Date

12/4/2021
12/5/2021
5/18/2021

Service officiated by

Rev. Dr. Kathy Stoner-Lasala
Private family service
Wheelan-Pressley Funeral Home

IV. COMMUNION RECORD:

In Church Communion

On Friday, December 24, 2021, communion was served in the sanctuary officiated by Rev. Pat Halverson and Rev. Dr. Kathy Stoner-Lasala

V. Membership Report, 4th Quarter 2021

ACTIVE MEMBERSHIP ROLL			BAPTIZED ROLL		
Total Active Members September 30, 2021		551	Total Baptized Members September 30, 2021		321
Gains				Gains	0
	Letter of Transfer	0		Deletions	0
	Profession of Faith	0	Total Baptized Members December 31, 2021		321
	Reaffirmation of Faith	5			
	Transferred from Affiliate	0	AFFILIATE ROLL		
	Restored to Active	0	Total Affiliate Members June 30, 2021		14
	Total Gains	5		Gains	0
Losses				Deletions	0
	Deaths	6	Total Affiliate Members December 31, 2021		14
	Removed from rolls	0			
	Letter of Transfer	3			
	Total Deletions	9			
Net Change		-4			
Total Active Members December 31, 2021		547			

Other Business of the Clerk – Mark Jones, Clerk

- Reminder: Scheduled Committee Reports for February 21, 2022: Finance and CDF
- All Elders are encouraged to sign-up for the Presbytery's electronic newsletter, *Out and About*. Sign-up here: [Out and About – Presbytery of East Iowa \(peia.org\)](https://www.peia.org)
- Next Presbytery meeting will be March 10, 6-8PM, Zoom only.
- A reminder was given to submit committee reports for the FPC Annual Report.
- You may download a free copy of the Book of Order 2019-2023 (PCUSA) here: [Book of Order 2019/2023 Download Download : PC USA Store](https://www.pcusa.org)
- You may download a free copy of the Book of Confessions (2016) here: [Presbyterian Church \(U.S.A.\) - Resources - The Book of Confessions \(pcusa.org\)](https://www.pcusa.org)
- Reminder: Please submit you committee's roster of congregational members for 2022 to the church office.
- A PEIA requested Elder Necrology Report (Elders who died between January 1, 2021 and December 31, 2021) has been completed. The FPC report included the following: Philip R. Schwister, Stanley Richard Hill, Ron Solt, and Richard J. Wells.
- The annual denominational Statistical Report is a Session report that documents membership, congregational participation, and financial information. The deadline for submission is February 7, 2022. Some of the information required is not available until the end of January. Anticipate an E-vote to approve the document prior to the February 7, 2022 deadline.

On motion and second, the report of Other Business of the Clerk was approved as presented.

Session Committee and Task Force Reports

Finance – Elder Tom Spitzfaden

- Last year, the Agreed Upon Procedures Report from an outside audit review of the business office showed reports were not meeting deadlines and execution of process and procedures was not what it should be. A review of the next period (April 2020 – June 2021) was just completed (January 2022). The draft report indicates that deadlines are being met and process/procedures execution is improved. The final written report will be reviewed and shared with Session in an upcoming meeting.
- Comments on the 2021 financial year-end outcome
 - Approved a deficit (~\$88K) budget; will end the year a positive \$12K.
 - Contributors to this positive result were lower than budgeted compensation expenses (no CE director, March-December) and greater contributions to the church than expected, including estate gifts and giving above pledged amounts.
 - The General Fund balance (money that can be used to meet unexpected bills and keep the church running) is currently about \$500K (the committee's minimum preferred balance for FPC is \$250K).
 - The Cash Balance number is also healthy. It is about \$1 million. This differs from the general fund balance because it includes money that is being held for a particular purpose (for example, deposits for choir trip).
 - These numbers represent a better-than-expected financial situation at the end of 2021. As previously stated, within reason, we have cash to allow us to do what we need to do at the church.
 - The \$108K PPP loan received in 2021 is included only in the Cash Balance number. We applied for forgiveness of the loan. It is anticipated that we will meet the requirements for forgiveness. Once approval is received, these monies will be included in the 2022 income statement as revenue and become part of the General Fund balance. This PPP loan forgiveness is already included in the income assumptions of the 2022 budget.

	December 2021		December 2020	
	Actual	Budget	Actual	Budget
General Fund Income	85,945	67,380	175,083	83,646
Custodial Accounts Income	12,543	-	5,097	-
Compensation Expenses	(40,444)	(51,690)	(39,030)	(50,348)
Non Compensation General Fund Expenses	(90,295)	(19,047)	(38,874)	(28,785)
Custodial Accounts Expenses	(12,543)	-	(5,097)	-
Surplus (Deficit)	(44,794)	(3,357)	97,179	4,513
	2021 Year-To-Date		2020 Year-To-Date	
	Actual	Budget	Actual	Budget
General Fund Income	756,636	659,104	952,503	865,754
Custodial Accounts Income	53,292	-	81,794	-
Compensation Expenses	(466,695)	(538,780)	(550,296)	(598,954)
Non Compensation General Fund Expenses	(276,870)	(207,089)	(187,485)	(248,260)
Custodial Accounts Expenses	(53,292)	-	(81,794)	-
Surplus (Deficit)	13,072	(86,765)	214,723	18,540

All numbers are rounded.

Budget Committee Report – Elder Tom Spitzfaden

Elder Tom Spitzfaden moved the approval the 2022 Budget as presented, representing a deficit budget of about \$108,000. The motion received a second.

The Ad Hoc Budget Committee provided the Session an Excel file with budget details as well as a budget summary. The budget summary is appended to these minutes. The full budget will be included in the bound records for 2022. It was noted that approval of a deficit budget requires a 2/3 majority.

The following comments from the Ad Hoc Budget Committee were presented to the Session.

The assumptions underlying the proposed 2022 budget are:

- Pledge revenue. This is assumed at \$510,000 which is about 2% below the pledge amount we received. Last year's budget assumption was \$525,000. Actual 2021 pledge revenue was about \$501,000.
- Non-Pledge Offering revenue. This is assumed to \$55,000 which is the same as the 2021 budget assumption. Actual 2021 non-pledge offering revenue was about \$129,000.
- Senior Pastor. No change to Kathy's compensation through June 30 assumed. Beginning July 1, a new senior pastor (with no overlap) is assumed. Compensation for the new pastor is set at \$120,000 plus benefits. A comparable number for Kathy is \$95,000, however, we pay no benefits for her.

- CE director. Assuming annual compensation at \$65,000 plus benefits per our policies (total with benefits is about \$79,000 when continuing ed and professional development are included). The assumed start date is April 1.
 - o We are holding an Associate Pastor reserve fund of about \$50,000. The budget assumes that this reserve is used to fund the CE director's compensation in 2022. This will require Session approval (separate from the budget approval) when a hiring decision is made. In addition, the Finance Committee recommends that communication with the donors of these funds should be done so they are fully aware of how their donations will be utilized. This communication should respect the confidentiality of their donations. The reserve fund balance at year end 2022 will be zero.
- Search and moving costs, Senior Pastor. Combined this is assumed at \$30,000. There is also an assumption of a \$10,000 grant revenue from the Foundation to cover part of this expense. A request to the Foundation for this funding has not been made.
- Search and moving costs, CE director. Combined this is assumed at \$10,000. A grant from the Foundation to cover any of this expense is NOT assumed.
- Remaining staff salary increases. Assumed a 5% increase beginning January 1. The raise was recommended by the Personnel Committee based on performance evaluations and supported by the Budget Committee.
- The compensation budget for other staff reflects its current structure.
- Benefits expense for remaining staff. The draft reflects benefits as elected by staff and as indicated by our benefit policies.
- Building & Maintenance
 - o Utilities. Based on economic conditions, the draft assumes a \$14,100 increase in utility expense. This is based on a 100% increase in gas costs during winter months and a 20% increase in gas costs during other months.
 - o Maintenance. The assumed maintenance budget line items total about \$21,000. This is \$2,500 lower than the 2021 budget. While we expect maintenance expenses to increase, the budget assumes that the Building Reserve Fund of about \$28,000 that was established in December 2021 will be available to cover maintenance expense increases. However, we have not forecast any revenue from the Building Reserve fund.
- PEIA. The donation to the Presbytery is assumed to be \$4,500. This compares to a 2021 budget of zero. This is in addition to any Per Capita donations we may receive which will be passed through to PEIA.
- Deacons / Mission: These are mostly the same as 2021 except for some adjustments between line items from the Deacons. We anticipate that expenses for the neighborhood picnic and the homecoming dinner will be covered by Restricted Funds as has been done in recent years.
- Music & Worship: This is budgeted at \$7,900. This compares to a 2021 budget of zero and actual 2021 expenditures of about \$5,800. The budget amount in 2020 was \$14,900. If spending over the budget amount is needed custodial and restricted funds may be available.

Looking beyond these detailed assumptions, the deficit budget indicates total expenditures of \$880,000. This compares to 2021 actual total expenses of \$744,625. This is an increase of \$135,500. The compensation budget is \$609,000, an increase of \$142,500 from 2021 actual. The non-compensation budget is \$271,000, a reduction from 2021 actual expense of \$7,000. The compensation expense increase is a result of our assumptions about compensation for a new

Senior Pastor, a new CE director, and a budgeted salary increase for our current staff. Explaining the expense decrease in non-compensation expense is a bit more complicated. The 2021 actual includes an expense for setting up a Building Reserve fund of about \$28,000. Actual 2021 non-compensation expense would be lower without this reserve fund. Thus, when comparing 2022 budget to 2021 actual without the reserve fund, there is an increase of about \$21,000. Important contributors to this increase are assumptions about moving and search costs and the utility expense increase.

Following discussion, **the motion to approve the 2022 Budget as presented passed** with a unanimous voice vote.

On motion and second, the Session approved the Finance Committee and Budget Committee Reports.

Pandemic Task Force Report – Matt Bishop

- Recommended virtual worship only for January 9th and 16th because of the very high number of local Covid cases and very high positivity rate.
- The sanctuary and the building reopened this past week with the recommendation that everyone wears a KN95 mask, an N95 mask, or a surgical mask plus cloth mask.
- Masks were obtained and provided to all that needed them. Everyone cooperated with the recommendations this past Sunday.
- The Pandemic Task Force is meeting weekly and will continue to modify their recommendations depending on the trends in infection.

On motion and second, the Session re-authorized the Pandemic Task Force for 2 years.

The Task Force was created in March 2020. Under church by-laws, a task force is established for a maximum of 2 years unless re-authorized. With no obvious endpoint to the pandemic, the continued need for the Pandemic Task Force is supported.

Personnel: Quarterly Update Report – Elder RuthAnn Tobey Brown

Since the last Personnel Committee report to Session in September 2021, the committee has been working on the following:

- 1) **Recommendation of additional employee benefits:** Worked with Finance Manager and studied the costs of offering additional employee benefits including Term Life Insurance up to \$50,000 fully paid by the church and temporary disability insurance to be paid by the employee. Both recommendations were approved and presented to Session.
- 2) **Recommendation of a new HR software system:** A new Human Resources software system known as Bamboo was discussed at the August meeting. This system would provide multiple efficiencies and aid the Finance Manager and employees. PC approved and recommended to the Budget Committee and to Session.
- 3) **Vaccination policy:** Recommended a vaccination policy to Session that all church employees be fully vaccinated for COVID-19.
- 4) **New hires:** Worked with respective committees in developing job descriptions for and assisting with the hiring of a new Administrative Assistant and a Finance Assistant.

- 5) **Church Safety Officer:** As defined in the FPC Child Protection Policy, recommended to Session that the Head of Staff along with a member of the Personnel Committee fulfill the duties of the Church Safety Officer.
- 6) **Developed a Positive Discipline Policy.** The ARC report referenced that FPC did not have a Positive Discipline Policy in place. These changes were discussed with Session and were / will be incorporated into the Policies and Procedures Manual.
- 7) **Maintenance department staffing:** Worked with Darren in selecting Kevin Wilson as a full-time maintenance staff person.
- 8) **Quarterly check-in (abbreviated review):** Completed quarterly check in with Rev. Kathy.
- 9) **Budget discussions:** Began discussions of Personnel / Compensation budget for 2022.

Adult Christian Education (ACE): Quarterly Update Report – Elder Heather Calvert

ACE is taking advantage of the new technology Session approved in the fall. We plan to hold ACE sessions hybrid this semester. We've had two good sessions so far in 2022, and look forward to a Lenten series hosted by Pastor Kathy and Bruce Bufe on the subject of questions we've always wanted to ask, but [were too afraid to ask]. In addition, we have a series of living in community planned for February. We also have a few non-profit guests we hope to invite later this spring. Attendance has been averaging about 7 people per week. Others are engaged in bible study classes during the week. As always, we invite everyone to join us any Sunday following the service.

CEFY: Quarterly Update Report – Elders Diane Roebuck and Vicki Stegall

- Working to balance choir practices and Sunday school time on Sundays.
- Attempted a few fellowship activities; some have been cancelled because of Covid.
- Attendance is slowly returning.
- Working to update the CE Director job description; nearing a final proposal.
- The dream would be a full time CE director and a part-time person to concentrate on fellowship activities and attend the youths' activities in the community.
- Starting to consider plans for Vacation Bible Camp.
- Kathy Middleton has volunteered to do some sprucing up on the 3rd floor of the CE building. Custodians have started some painting on the 3rd floor.
- Some interest among the youth for Triennium and a small summer mission project.

Worship and Music – Elder Mike Ferris

- Elder Mike Ferris, on behalf of the Worship and Music Committee moved the following changes in the previously approved list of Communion dates as follows:
 - January 9, 2022 – deferred (Covid-related closure of the sanctuary) to date TBD in consultation with the Pandemic Task Force.
 - March 6, 2022 – First Sunday of Lent – change to March 2, 2022 (Ash Wednesday) at a noon and evening service.
 - April 24, 2022 – First Sunday of Eastertide – remains the same.

Following discussion, **the motion was approved.**

- Elder Mike Ferris, on behalf of the Worship and Music Committee, made the following motion:

WHEREAS, the Session has approved the formation of a standing sub-committee of Worship & Music (called the Music Outreach Subcommittee) to plan an annual Outreach Tour that promotes fellowship, mission, and ministry among members of the congregation (and, specifically, those involved in the music ministries);

WHEREAS, activities planned by this sub-committee will carry a significant cost to participants;

WHEREAS, subsidizing the cost of these activities should not (in the opinion of the Worship & Music Committee) be drawn from existing funds reserved for other mission projects supported by the church and its members:

The Worship & Music Committee moves that the Session approve a fundraiser whereby the music department will host a Virtual Trivia Night using the online trivia platform Crowdprur, which operates through Zoom. This fundraiser will take place in February 25, 2022. Cost of admission is \$15/person; other standard trivia items will be available for purchase as well (e.g. “double downs,” “mulligans,” etc.). Questions will be selected by two members of the committee, Kristine Oswald and Don Wood. The event will be considered “family friendly,” and at the request of CEFY the committee will look into incorporating the youth of the church into this event. Crowdprur’s fee is \$50.

Following discussion, **the motion was approved.**

On motion and second, all committee reports were approved as presented.

STAFF REPORTS

Matt Bishop, Director of Music

- Adult choir will restart rehearsals this week. The restart has been delayed because of pandemic issues.
- Kirkwood and Cherub choirs were both able to begin meeting again yesterday.
- Musikgarten continues weekly on-line meetings.
- Working with CDF on planning for Carnival Sunday.
- Working on details for the Ireland Trip that is now 6 months away; 62-66 travelers anticipated.
- Meeting with Pandemic Task Force – every week currently.
- Managing social media and on-line communications.

Kristine Olson, Finance Manager

- Completing the year-end financials.
- W2 forms are out; 1099 forms are out; Payroll tax returns completed.
- Working to complete the financials for the Restricted Funds and Foundation, financials for the Annual Report and the church 2021 denominational Statistical Report.

Darren Long, Facilities & Custodial Supervisor

- Water leak in boiler has been identified in the water softener for the boiler
- Painting on the 3rd floor of the CE building. Murals will all remain untouched.
- Snow removal costs have gone up recently because of fuel costs.
- Working with the Pandemic Task Force.
- B&G meeting this week to come up with a list of up-coming work needed to the building.

Rev. Pat Halverson, Parish Associate

- Has preached several Sundays lately.
- Attending Deacon meetings
- Doing pastoral care when able but the pandemic has limited this significantly.

Rev. Kathy Stoner-Lasala

- Also commented on limitations imposed on pastoral care by Covid. Has been visiting hospice patients.
- Thankful for the Pandemic Task Force's efforts in providing a safe workplace for the staff.
- PUNCH meetings are now being held at FPC because of the technology for hybrid meetings. That is going very well.
- Participated in the MLK Celebration this month put on by Friends of MLK, Churches United, PUNCH, and St. Ambrose. Several scheduled participants were out with Covid and Kathy was asked to step in.
- Reconciliation process will be wrapping up soon (see Old Business in these minutes).
- Rev. Jennifer Jennings has recused herself as MCC liaison to the PNC. Her replacement has not yet been selected.
- FPC will also have a liaison from the Congregational Development and Vitality Committee, not yet selected.
- Reviewed new elder committee assignments.

On motion and second, all Staff Reports were approved as presented.

OTHER REPORTS

Report of the Commissioners to the 200th Stated Meeting of PEIA on January 22, 2022 - Elders Diane Roebuck, RuthAnn Tobey-Brown, Heather Calvert, and Moderator Stoner-Lasala.

- Went through the business efficiently; technology for hybrid worked reasonably well.
- Voted on a change in the Vice-Moderator for 2022. Chosen was Jeff Charis-Carlson.
- Reviewed some recommendations as part of a strategic planning.
- PEIA plans to hire an interim Stated Clerk and Executive Presbyter for 2-year terms.
- PEIA is working on areas of communication and accountability.
- PEIA is looking for a church to host the hybrid meeting on June 18, 2022.

On motion and second, the report on the PEIA meeting was approved as presented.

On motion and second, the Session approved that an offer be made to PEIA that FPC host the hybrid PEIA meeting on June 18, 2022. Following discussion, the motion was approved. FPC technology should allow this to go well.

OLD BUSINESS

Synod ARC and Reconciliation updates

- Rev. Dr. Beth McCaw has created 2 small groups with members of PEIA and FPC elders participating. One was to discuss support for the Head of Staff PNC. One was to discuss communications between FPC and PEIA.
- The group discussing support for the PNC has met. Elders Stegall and Roebuck reported that the meeting was positive with good discussion. PEIA indicated they supported ideas for searching for a pastor in addition to the usual Church Leadership Connection (CLC).
- The communications group meets next weekend.
- Moderator Stoner-Lasala reported that these group activities will likely conclude the reconciliation process.

Annual Active Membership Roll Review

At the December 2021 Session meeting, Elder Calvert was given the task of reviewing the current membership list to identify persons she can say are active participants in the congregation as a result of the work of the Nominating Committee.

Elder Calvert reported she completed that task with 129 people that she could identify as active. This list remaining (425 members) will now be shared on Google document for other members of Session to review and offer comments. The review is to identify people we know are active currently to remove them from any contact list. The goal is to end up with a list of members that we cannot confirm are currently active in the church and reach out with pastoral care.

Elders are asked to complete their review before the February meeting.

NEW BUSINESS

On motion and second, the Session called the Annual Meeting of the congregation for February 27, 2022 in the sanctuary following the 9:30 AM worship service.

On motion and second, the Session established the meeting quorum for 2022 at 1/3 of elders in active service.

ADJOURNMENT

On motion and second, the meeting was adjourned at 8:57 PM. Moderator Stoner-Lasala closed the meeting with prayer.

The next regularly scheduled meeting of the Session of First Presbyterian Church, Davenport, Iowa will be held on February 21, 2022 at 7:00 PM.

The Rev. Dr. Kathy Stoner-Lasala
Moderator

Mark Jones
Clerk of Session

Appendix 1, FPC Session Minutes, January 2022: PEIA Elder Necrology Report

PRESBYTERY OF EAST IOWA ELDER NECROLOGY REPORT

*Please take time to reflect over the year 2021 and send to the Presbytery office
the names of those Clergy and Elders
who died between January 1, 2021 and December 31, 2021.*

Church City: Davenport, IA

Church Name: First Presbyterian Church

ELDER NAME	DATE OF DEATH Month / Year
Philip R. Schwister	March, 2021
Stanley Richard Hill	April, 2021
Ron Solt	August, 2021
Richard J. Wells	October, 2021

NOTE: This report is not limited to elders currently in active service.

Please return to the Presbytery Office by February 12, 2021

If no elders passed away, please indicate by writing NONE on the form.

Appendix 2: FPC Session Minutes, January 2022: 2022 Budget Summary

FIRST PRESBYTERIAN CHURCH GENERAL FUND 2022 BUDGET

Session Approved January 24, 2022

REVENUE

PLEDGES AND OFFERINGS	\$ 567,625.00
PER CAPITA GIVING	7,200.00
DEACONS/MISSIONS REVENUE	6,200.00
PAYCHECK PROTECTION LOAN FORGIVENESS	108,000.00
ASSOCIATE PASTOR RESERVE	50,000.00
OTHER REVENUE ^(a)	32,995.00
TOTAL REVENUE	\$ 772,020.00

EXPENSES

MINISTERIAL STAFF (1.5) ^(a)	\$ 140,644.00
DEPARTMENT MANAGERS (3.75) ^(a)	274,471.00
SUPPORT STAFF (3 full time & 5 part-time) ^(a)	194,037.00
TOTAL COMPENSATION^(a)	\$ 609,152.00
 MISSIONS	 \$ 24,780.00
MINISTRY EXPENSES	38,820.00
EDUCATION EXPENSES	17,210.00
HOSPITALITY AND WELCOMING EXPENSES	600.00
MUSIC EXPENSES	7,900.00
OFFICE & COMMUNICATIONS EXPENSES	32,500.00
CHURCH UTILITIES	48,710.00
MAINTENANCE & REPAIRS EXPENSES	32,600.00
PROPERTY/LIABILITY WORKERS COMP & INSURANCE	40,315.00
ADMINISTRATIVE EXPENSES	27,450.00
TOTAL NON COMPENSATION EXPENSES	\$ 270,885.00
 TOTAL EXPENSES	 \$ 880,037.00

TOTAL REVENUE OVER (UNDER) EXPENSE	\$ (108,017.00)
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