

Session Meeting
First Presbyterian Church
Davenport, Iowa
June 20, 2022

The stated meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Monday, June 20, 2022. We continue to meet remotely due to the COVID-19 pandemic.

Moderator Rev. Dr. Kathy Stoner-Lasala called the meeting to order at 7:00 PM. A quorum was present. Mark Jones, Clerk, opened with prayer.

	Class of 2022		Class of 2023		Class of 2024
P	Heather Calvert <i>Adult Christian Education</i>	E	David Bowles Edwards <i>Congregational Marketing & Growth</i>	P	Paula Burnett <i>Hospitality & Welcoming</i>
P	Matt Kabel <i>Buildings & Grounds</i>	A	Jim DeReus <i>Adult Christian Education</i>	A	Peter Bawden <i>Personnel</i>
P	Jeanne Sherwood <i>Hospitality & Welcoming</i>	E	Patrick Downing <i>Stewardship</i>	P	Kirk Christie <i>Adult Christian Education</i>
E	Tom Spitzfaden <i>Finance</i>	P	Michael Ferris <i>Worship & Music</i>	P	Nancy Foster <i>Finance</i>
P	Vicki Stegall <i>Christian Ed. & Fellowship for Youth</i>	P	RuthAnn Tobey-Brown <i>Personnel</i>	E	Dawn Hickenbottom <i>Cong Fellowship & Development</i>
		E	James Woods <i>Hospitality & Welcoming</i>	P	Bev Koos <i>Worship and Music</i>
				E	Diane Roebuck <i>Christian Ed & Fellowship for Youth</i>
				P	Karla Ruiter <i>Building & Grounds</i>
				P	Jay Williams <i>Cong Fellowship & Development</i>
P	Mark Jones <i>Clerk of Session, non-voting</i>	P- present E-Excused A-Absent			

Staff members:

P	Rev. Kathy Stoner-Lasala <i>Moderator</i>	P	Matthew Bishop <i>Director of Music</i>	P	Darren Long <i>Facilities & Custodial Supervisor</i>
A	Rev. Pat Halverson <i>Parish Associate</i>	P	Kristine Olson <i>Finance Manager</i>		

Guests:

- Deacon Ted Brown
- Nancy Chapman and John Gere, Stained Glass Window Restoration project

No changes to the agenda were requested. The Moderator declared the agenda approved as printed.

On motion and second, Deacon Ted Brown, and church members Nancy Chapman and John Gere were admitted to the meeting with voice but no vote.

DEACONS' REPORT: Ted Brown

Mission Outreach:

- Tom Vaccaro will attend the Punch meeting on Thursday, 6/16 since Paula cannot attend.
- Washington School will be partnering with 1st Presbyterian Church this fall.
- The Neighborhood Picnic will be August 28th. Tom is working on additional signs to be put around the neighborhood to get the word out.
- The Blvd flowers are planted.
- The Laundry Mission that was proposed at the May meeting has moved forward. Dennis, the owner of Sanitary Cleaners, will produce the laundry cards for the church. This will provide bookkeeping and accountability for the funds used to purchase the cards.
 - A motion was made to use \$1,000 from the Wiebner Fund to purchase the cards. The motion was seconded, and the motion carried pending final Session approval.
 - If the program is successful, this will be a budget item for 2023.

Mission Connection:

- We will continue to support:
 - Tabitha's Circle
 - Kids Against Hunger
 - Illugua
 - Rays of Vision
 - Camp Wyoming
 - Neighbor to Neighbor
- We will no longer be supporting:
 - New Kingdom Trail Riders
 - Pakistani Boys School
- A new mission being considered is Hope at the Brick House which is similar to the Boys and Girls Club. It will need hands on support from the congregation for things like tutoring.

No business for Pastoral Care.

A motion was made and carried to not have a Deacon's meeting in July.

On motion and second, the request from the Deacons to use \$1000 from the Wiebner Fund to begin a Laundry Mission was approved.

On motion and second, the Deacon's Report was accepted as presented.

Update on the Stained-Glass Window Restoration/Conservation – Nancy Chapman, John Gere

The following update was provided by Nancy Chapman and John Gere:

In anticipation of notification from the State Historical Society of Iowa re: grant submitted April 28, 2022 for next phase of stained-glass windows restoration and conservation for \$49,932, here are dates of interest:

- **July 1, 2022:** Expect to hear from the State Historical Society of Iowa on status of grant request.
- **July 31, 2022:** If the process is the same as last year, we must accept or decline the grant by this date.

Three options for Session consideration:

1. If there is a **July Session meeting**, we will bring the results of the application to Session for authorization to accept or decline the grant offered in that meeting.
2. If there is **no July Session meeting** and the grant is **fully funded** by the State Historical Society of Iowa, we request Session authorize acceptance of the grant in the June 20 Session meeting. Please note all other funds for the project total have already been secured.
3. If there is **no July Session meeting** and the grant is **partially funded** by the State Historical Society of Iowa, we request members of Session anticipate an e-vote in July, identifying alternative sources to compensate for any amount not funded by the grant and/or changes to the scope of work.

On motion and second, the Session gave Nancy Chapman authorization to accept the State Historical Society of Iowa grant for the stained-glass window restoration if the way be made clear by the grant being fully funded. If the grant is not fully funded, Session approval will be sought to accept partial funding if additional funds are identified to complete the project.

Review of the Emergency Response Procedure - deferred

Operations Manual - deferred

Active Membership Review

Two elders reported on their efforts to contact church members and the responses received. Elders were encouraged to complete this task.

CONSENT AGENDA

On motion and second, the Session approved the following items in the Consent Agenda

- Minutes of the May 16, 2022 Session meeting as presented.
- Report of the Clerk of Session for May 2022. A copy of the May 2022 Clerk's report can be found in the appendix to the 2022 FPC bound records.

REPORT OF THE CLERK OF SESSION

For the Month of [May 2022](#)

I. Increases in membership:

New Members Received into Membership, May 1, 2022 – Confirmation Class of 2022

Rachel Frohlich	Profession of Faith
Alex Wohlers	Profession of Faith
Benjamin Jacobsmeier	Profession of Faith

II. Deaths and Funerals, May 2022

<u>Deaths</u>	<u>Date of Death</u>	<u>Service</u>
<u>Former Members</u>		
Carolyn Draper-Math	May 7, 2022	Private service at later date
Steven Walker	May 28, 2022	Graveside service at later date

<u>Teaching Elder</u> Rev. Mary Sue Howes	May 19, 2022	May 25, 2022, Ridgecrest Village
<u>Funerals</u> Jim Hall	April 25, 2022	May 9, 2022, First Presbyterian Church Rev. Dr. Kathy Stoner-Lasala, Officiating
James C. Keenan	April 12, 2022	May 14, 2022, First Presbyterian Church Rev. Dr. Kathy Stoner-Lasala, Officiating
Ron Solt	August 24, 2021	May 29, 2022, First Presbyterian Church Rev. Katie Styrt, Milan Presbyterian Church, Officiating

Other Business of the Clerk

- **July Meeting**
 - This meeting is often cancelled unless urgent business is pending.
 - **On motion and second**, the Session voted to cancel the Stated Meeting of Session for July with the understanding that some business may be conducted by E-vote.
 - A request was made to text Elders to alert them to check their email for a pending E-vote.
- **Next meeting:**
 - The August meeting is August 15, 2022. **Scheduled Committee Reports:** Finance, ACE, CEFY, CDF, Stewardship
- In response to the Synod ARC's recommendation to increase our communications with the congregation, the Session approved a mid-year (Aug-Sept) informational meeting of the congregation.
 - **On motion and second**, the Session called an informational congregational meeting for Sunday, September 11, 2022, at 10:35 AM in the sanctuary and via Zoom.
 - The agenda will include updates from select committees and plans for fall church activities. If the PNC would need this time, this informational meeting date can be changed.
- **Correspondence:** A letter was received from Ann Kappeler, daughter of Jean Holloway, remembering her mother on what would have been her 100th birthday, thanking the church for her celebration of life in 2017. A donation was included. Jean had been an FPC member for over 50 years.

On motion and second, the Other Business of the Clerk was approved.

Finance Report – Elder Nancy Foster with additional written report from Tom Spitzfaden

- Financial result YTD
 - Relative to budget the result is ok, but remember the budget reflects a smaller church and programs compared to several recent years.
 - Revenue: Giving is a below budget and below last year's actual.
 - Compensation expense is lower than budget. This is because the budget expected we would have hired a CE director already. We have not. Similarly, beginning in July, compensation will be below budget because we will not have hired a new senior pastor as assumed in the budget.

- Building costs are about as budgeted. However, they are larger than prior year. Remember that there are looming major repair needs that are not fully identified or funded or budgeted for.
- Remember the approved budget is a deficit which means this year we are spending savings we built up over many prior years.
- Summary:
 - This year will likely be as budgeted. A deficit. More spending than revenue.
 - The budget reflects a significantly smaller church, but with plans for investing for the future by hiring more staff. This should make us uncomfortable.
 - Let's hope we hire a CE director and a senior pastor soon. However, our ability to fund those positions in 2023 and beyond is open for debate.
 - Looming building repair costs are a concern, especially when we know there are important repairs needed. B&G is working on the project list.
 - On the positive side, our cash balance is strong because of prior year savings.
- Looking beyond the financial results
 - I previously told you we are behind – financial reporting, account reconciliations, physical filing - and committee has been concerned about internal controls
 - In May we are caught up! Let's celebrate. Reconciliations are up to date, and reports were provided on time.
 - A new part time accounting assistant was hired and has begun work. The committee is hopeful that we will continue on this better path.
- CASH POSITION and Motion
 - Our cash position at Wells Fargo exceeds the FDIC insurance limit. We would like to move some the cash to spread the risk. We have a motion to assure that we have authority to open accounts at an additional financial institution and move the cash. We are planning to have our cash spread across three financial institutions.
 - **Motion:** Finance Committee requests approval of the following resolution regarding General Fund cash balance:

WHEREAS, the cash balance of the General Fund is larger than usual and expected to remain so for at least the next year, and

WHEREAS, it is prudent to hold this cash balance at multiple financial institutions, and

WHEREAS, the Finance Committee is best qualified to make choices as to financial institutions and type of account or certificate of deposits,

RESOLVED, the Session authorizes the any Corporate Officers and any member of the Finance Committee to take any and all action necessary to open bank accounts, certificates of deposits or other investment instruments necessary for the prudent management of the General Fund's cash balance. Any such action shall require signatures of any two individuals who shall be either Corporate Officers or a member of the Finance Committee acting together.

The motion was approved.

	May 2022		May 2021	
	Actual	Budget	Actual	Budget
General Fund Income	\$ 50,064	\$ 50,402	\$ 44,990	\$ 43,380
Custodial Accounts Income	1,876	-	613	-
Compensation Expenses	(41,785)	(48,536)	(39,809)	(40,036)
Non Compensation General Fund Expenses	(15,647)	(27,657)	(12,190)	(14,218)
Custodial Accounts Expenses	(1,876)	-	612	-
Surplus (Deficit) Before PPP2 Grant	(\$7,368)	(\$25,791)	(\$5,784)	(\$10,874)
PPP2 Grant	108,000	108,000	0	0
Net Surplus (Deficit)	\$100,632	\$82,209	(\$5,784)	(\$10,874)
	2022 Year-To-Date		2021 Year-To-Date	
	Actual	Budget	Actual	Budget
General Fund Income	\$ 274,758	\$ 298,521	\$ 338,526	\$ 326,134
Custodial Accounts Income	10,868	-	8,167	-
Compensation Expenses	(209,919)	(230,040)	(197,588)	(208,205)
Non Compensation General Fund Expenses	(93,388)	(119,202)	(80,146)	(91,073)
Custodial Accounts Expenses	(10,867)	-	(8,167)	-
Surplus (Deficit) Before PPP2 Grant	(\$28,548)	(\$50,721)	(\$7,008)	(\$10,874)
PPP2 Grant	108,000	108,000	0	0
Net Surplus (Deficit)	\$79,452	\$57,279	(\$7,008)	(\$10,874)

All numbers are rounded.

Hospitality and Welcoming – Elders Paula Burnett and Jeanne Sherwood

- Hosted the PEIA meeting on June 18, 2022. That went well. Thanks go to the volunteers.
- Working on summer ushering schedule.

Personnel – Elder RuthAnn Tobey Brown

- Currently working on updating job descriptions.
- Should be ready for the August meeting

Worship and Music – Elder Mike Ferris and Matt Bishop, Director of Music

- Elder Ferris, on behalf of the Worship & Music Committee, presented the following **motion**:
 - The Worship & Music Committee moves that the Session approve partnerships with two Irish non-profit organizations: COPE Galway and The Alice Leahy

Trust (Dublin). The Sanctuary Choir tour of Ireland will highlight these two organizations and fundraise for them (via BetterWorld, marketed with our social media, eNews, church website, and bulletin and via benefit concerts). Both organizations work with the urban unhoused in providing support and shelter.

- **The motion was approved.**
- Elder Ferris, on behalf of the Worship & Music Committee, presented the following **motion**:
 - The Worship & Music Committee, with the support of the Christian Education and Fellowship for Youth Committee (CEFY), moves that the Session approve a liturgical and curricular plan for a Season of Creation in the fall of 2022, pending approval of the Head of Staff. The schedule would be as follows: Sep. 18 - Flora/Fauna, Sep. 25 – Storm, Oct. 2 - World Communion Sunday, Oct. 9 – Cosmos, Oct. 16 – Oceans.
 - **The motion was approved.**
- Elder Ferris, on behalf of the Worship & Music Committee, presented the following **motion**:
 - *WHEREAS* music from oppressed peoples have historically been monetized by their oppressors, most notably the music of enslaved African people in the United States, which has led to profits for arrangers, music publishers, and performing organizations without the original creators or their ancestors benefiting in any tangible way; *WHEREAS* FPC-Davenport has committed itself to being a Matthew 25 Church, which calls the congregation to (among other goals) “dismantle structural racism;” *WHEREAS* other church music programs in the United States have paved the way for “modern day reparations” in bold and inspiring ways,

The Worship & Music Committee moves that the Session approve a partnership with the Second Baptist Church Outreach Music & Arts Academy in Rock Island, a “non-profit, community-based institution that is dedicated to providing students of all ages with high-quality, affordable instruction in music and the performing arts.” When any FPC choir offers a piece of music during worship from the repertory of slavery-era spiritual song, a donation envelope will be included as a bulletin insert with a request for monetary donations to this ministry.

- **The motion was approved.**
- **Performing Arts Series, 2022-2023 - Matt Bishop, Director of Music**
 - Matt presented the series for 2022-2023 and the proposed budget.
 - The budget expenses are purposely estimated at the higher range.
 - The budget shows a slight deficit but it will be covered by a surplus of funds remaining in the PAS account at the end of the 2021-2022 year.
 - **On motion and second** the 2022-2023 PAS budget was approved as presented. A copy of the budget is appended to these minutes.

On motion and second, the Session approved all committee reports as presented.

Staff Reports

Matt Bishop, Director of Music

- FPC spring Concert was May 21st and went well.
- The choir is rehearsal mode for the Ireland trip; the trip is a definite go for July 9.
- Currently preparing for fall choirs.

- Battle Hymn of the Republic will be sung on Sunday, July 3, 2022 at the 10AM service.

Kristine Olson, Finance Manager

- Affirmed the budget information provided in the Finance Committee reports
- Pleased to report that the Finance office is caught up on reconciliations and reports. Having the accounts assistant has been instrumental in getting this done.
- Birdies for Charity is still accepting pledges.

Darren Long, Facilities Manager

- Installation of the roof-to-roof ladder, discussed in prior meetings, is almost ready for installation.
- Cement work on the side-walk leading in/out of the sanctuary elevator entrance needs repair. It currently presents a trip hazard. Estimates being obtained.
- The damage to the Kildalton Cross on the west lawn appears beyond repair. Some discussions are being held on what might replace it. Ideas can be forwarded to either Darren or Elder Matt Kabel.
- Roof repair from last fall should begin soon. Weather has delayed the work.
- Heritage Glass is currently working on the stained-glass windows. They allowed Darren to take advantage of their mechanical lift to install new caps to the outside light poles.
- Painting lines in the parking lot is in progress.

Rev. Kathy Stoner-Lasala

- Kathy expressed her appreciation for the support of herself and her family during this 12-week period in her brother's recover.
- This weekend is Blessing of the Animals. A special offering is collected and in the past designated for King's Harvest Pet Rescue. This offering requires Session approval.
 - **On motion and second**, the Session approved the collection of a special offering on Sunday, June 26, 2022 for the benefit of King's Harvest Pet Rescue, Davenport, IA.
- Acknowledged the extreme volunteer effort put in this past weekend by Jim Middleton who served tech needs for a gospel choir on Friday, the PEIA hybrid meeting on Saturday, and worship on Sunday.
 - **On motion and second**, the Session approved a motion directing the Clerk of Session to issue a letter of commendation to Jim Middleton to be accompanied by a gift of \$550.

On motion and second, all Staff Reports were approved as presented.

Other Business

Report of the Commissioners to the June 18, 2022, 202nd Stated Meeting of the Presbytery of East Iowa – Elders Vicki Stegall, Heather Calvert, Moderator Stoner-Lasala

- Mount Pleasant Presbyterian Church has taken on the task of an animal shelter because no other services were available in the county.
- Speaker from Haiti spoke about his ministry in Haiti
 - Bettendorf HS and Iowa State University graduate.
 - Working in Haiti on schools and youth athletic programs.
 - Currently in the US because of personal safety issues but his team is still working
- Thanks to the Welcoming & Hospitality Committee and individuals who helped with the logistics of the meeting.

- Thanks to Matt Bishop for playing for worship.
- Thanks to the custodians who had a busy weekend – gospel concert, PEIA and worship.
- Left-over food taken to Christian Care in Rock Island.

New Business - None

ADJOURNMENT

The agenda was completed. On motion and second, the meeting was adjourned. Elder Paula Burnett closed the meeting with prayer at 8:45 PM.

The next regularly scheduled meeting of the Session of First Presbyterian Church, Davenport, Iowa will be held on August 15, 2022 at 7 PM.

The Rev. Dr. Kathy Stoner-Lasala
Moderator

Mark Jones
Clerk of Session

The Performing Arts Series

2022-2023

Mission Statement

The Performing Arts Series of First Presbyterian Church was created in the fall of 1992 to reclaim to the church the role of curator of the arts. As the Christian guardians of God's gift of music, the series educates, enlightens and enriches church members as well as the secular community. This evangelistic outreach provides, through the church's choirs and members, as well as guest artists, performances with the highest degree of artistic excellence. The series affords the resources and opportunities for the membership of First Presbyterian Church, Davenport, to share their God-given talents in dimensions not otherwise possible.

Tickets for benefactor patrons available on or before September 6; tickets available for individual purchase (on Eventbrite) on September 19. At the end of the 2021-2022, the Performing Arts Series had a balance of \$24,172.05 The anticipated budget for the 2022-2023 series is as follows:

Anticipated Expenses

Sunday, October 23, 2022 - 4:00pm Alpin Hong, pianist (\$15 adult/\$10 student)	\$5,000
Sunday, December 4, 2022 - 9:30am FPC Chamber Chorale: A Service of Advent Lessons and Carols (not ticketed)	
Saturday-Sunday, December 17-18, 2022 - 7:30pm 4:00pm FPC Christmas Concert 2022: "Let All the World in Every Corner Sing" (Complimentary tickets required) Partnership with World Relief Quad Cities	\$13,000
Friday, February 10, 2023 - 7:30pm Alex Gilson, organist (\$15 adult/\$10 student)	
Friday, March 3, 2023 - 7:30pm Alla Boara (Quad City Arts) (\$15 adult/\$10 student)	\$2,500
Sunday, March 19, 2023 - 4:00pm FPC Chamber Chorale: A Service of Choral Evensong (not ticketed)	

Friday, April 7, 2023 - 7:30pm

Good Friday Tenebrae Service (not ticketed)

\$2,500

Sunday, May 7, 2023 - 9:30am

A Festival of Hymns (not ticketed)

Friday, Saturday, Sunday, July 7-9 - 7:30pm | 7:30pm | 4:00pm

Broadway Musical: "The Addams Family"

\$10,000

Additional Expenses:

Guest Artist Services

\$100

Security

\$600

Misc. (Advertising, Programs, etc.)

\$2,000

Total**\$35,700****Anticipated Income**

Full Concert Sponsor (2)

\$6,000

Partial Concert Sponsor (1)

\$1,500

Benefactor (4)

\$4,000

Contributor (9)

\$4,500

Supporter (17)

\$4,550

Patrons (42)

\$4,200

Series (5)

\$250

Individual Ticket Sales (estimate)

\$2,300

(300, 250, 250, 2500)

Program Ad Sales (July Musical)

\$1,000

Christmas Concert Donations (estimate)

\$400

Bernice Wiebener Restricted Fund Contribution for Good Friday

\$501

Gertrude Morgan Restricted Fund Contribution for Christmas

\$194

Total**\$30,395**